

MINUTES
of the General Meeting of the Local Governing Body of Dawlish College
held on Tuesday 17 September 2024 at 5 pm
in the Drama Studio at Dawlish College

Present:		
Name	Title/Role	Initials
Sam Banks	Headteacher	SB
Hannah Grant	Co-Opted Governor (Vice-Chair)	HG
Lisa Johnson	Co-opted Governor (Chair)	LJ
Amy Reed	Staff Governor (Teaching)	AR
Julia Sutherland	Local Governance Officer	LGO
Phil Henderson	Assistant Head Teacher, Dawlish (part meeting)	PMH
Victoria Pocova	Prospective new Parent Governor (part meeting)	VP
Simon Dunn	Prospective new Parent Governor (part meeting)	SD
Apologies		
Sarah Mascall	Co-opted Governor	SM
David Lidbury	Co-opted Governor	DL
Absent		
None		

Key to acronyms

DS	Disadvantaged Student	CPOMS	Child Protection Online Management System
PSHE	Personal, Social, Health and Economic education	SEF	Self-Evaluation Form
SLT	Senior Leadership Team	PE	Permanent Exclusion
PP	Pupil Premium	SENDCO	Special Education Needs and/or Disabilities Coordinator
SEND	Special Education Needs and/or Disabilities	SIP	School Improvement Plan
SEMH	Social, Emotional, Mental Health	KS3	Key Stage 3 (secondary)
CPD	Continuing Professional Development	EHCP	Education Health & Care Plan
T&L	Teaching and learning	EDE	Executive Director of Education, Ivy Education Trust
FFT	Fisher Family Trust	DPO	Director of Operations, Ivy Education Trust
CEO	Chief Executive Officer, Ivy Education Trust		

The meeting opened at 5.05 pm.

Item	Content	Action
24/1/1.1	Welcome and Apologies: LJ welcomed VP and SD to the meeting. Apologies were received from David Lidbury and accepted.	
24/1/1.2	Governor Resignation: The Chair reported that Sarah Mascall had resigned with immediate effect. Her extensive knowledge of the education system would be very much missed.	
24/1/1.3	Guest speakers: Dave, Vanessa and Scott introduced themselves from "Turn the Tide Teignbridge CIC" which was set up in 2022 and the Turn the Tide Festival is now in its third year and has input from Dawlish College students. They produce film and music evenings and practical projects with youth groups. They attended Inset Day and met the student leadership team. Hoping to recruit more Directors so they have a balance of skills. Q: it would be nice to hear from SB what is his vision of this collaboration? We are looking to put things into the schemes of work, especially art and technology. Year 8 have a term item in environment and sustainability to link with the Festival, and hoped to embed this into curriculum so more year groups are involved. Dawlish College has facilities and may be able to host events, thereby interacting with the Dawlish community. The guests were thanked for their presentation and left the meeting at 5.30pm.	
24/1/1.4	Declarations of Interest: None declared for this meeting. No changes to register.	
24/1/1.5	Election of the Chair for 2024-25: A recent election had been held so agreed to postpone to next meeting.	LGO

Item	Content	Action
24/1/6.1	<p>Prospective Governors: the Chair invited questions.</p> <p>Q: with the Yondr mobile phone pouches, if students use phone apps for blood sugar levels, how do they have access to their phones? Individual student medical needs are considered and they can have Velcro pouches without needing to go to an unlocking station.</p> <p>Q: How much autonomy does the Headteacher have with decisions, such as the recent Yondr and uniform changes? SB explained currently it is more autonomous but it may be in future that there will be more alignment across schools. The Scheme of Delegation currently lists who is responsible for each aspect.</p> <p>The Chair thanked them for their interest and explained they will be contacted by the LGO regarding the next steps. VP and SD left the meeting at 6.35pm</p> <p>The LGB held a discussion and vote and it was UNANIMOUSLY AGREED to request that the Trust appoint both VP and SD to the LGB at their meeting on 8 October.</p>	<p>LGO</p> <p>LGO</p>
24/1/7.1	<p>Policies and Procedures:</p> <p>Admissions Policy 2026-2027:</p> <p>Discussion held regarding the PAN which should be 150 and the policy was APPROVED.</p>	
24/1/7.2	<p>Attendance Policy:</p> <p>Trust Attendance and Engagement Lead is sending the policy for SB to check. Not available for this meeting but will be added to GovernorHub and electronically approved</p>	SB/LGO
24/1/7.3	<p>Uniform Policy: SB reported this was not a statutory policy but was referenced in the Behaviour policy. Some changes to jewellery and nail guidance which has been discussed with students for safety reasons.</p> <p>Q: So telling students the reasons means students are encouraged to make decisions? Yes, for example acrylic nails can catch fire in science lessons. Policy APPROVED.</p>	
24/1/7.4	<p>Behaviour Policy:</p> <p>Q: parent letter says you do not have to ask permission to keep students after school but is there a safeguarding issue here? What is your procedure?: SB relayed the procedure and will contact parents but if a problem student will be given money for train/bus, school will drop home, based on individual students. Also trying to clamp down on truancy so trying after school detentions as a deterrent. Decided SB will send further clarification home to parents.</p> <p>Policy APPROVED.</p>	SB
24/1/7.5	<p>Accessibility Plan: Agreement with the wording, but a final version needs to be sent to LGO for Governor approval.</p>	SB/LGO
24/1/7.6	<p>Policies for update at next LGB meeting: Agreed.</p> <p>Outdoor Education visits and Off Site Activities; SEND; SEND Information report; Pupil Premium; Exclusion Policy: Child Protection & Safeguarding Policy – LGO to contact Trust DSL.</p>	SB/LGO LGO
24/1/8.1	<p>Governor Visits and Training:</p> <p>All LGB had attended the Safeguarding Training that week. HG to do course Leadership of the Governing Board next week.</p> <p>LGO commented she had completed more Clerk training on the NGA website and would be encouraging Governors to use that platform as it was online and can be done at a time to suit them.</p>	
24/1/8.2	<p>No visits completed in this term. Behaviour and Curriculum visits will be completed ready for November meeting.</p>	
24/1/9.1	<p>Date of next meeting:</p> <p>Tuesday 19 November 2024, 5pm in the Drama Studio</p> <p>The Chair thanked everyone for attending and closed the meeting at 7.00 pm.</p>	LGB